

Public Document Pack



Employment, Learning and Skills Policy and Performance Board

Monday, 16 November 2009 at 6.30 p.m.
Civic Suite, Town Hall, Runcorn

A handwritten signature in black ink, appearing to read 'David W R', is centered on the page.

Chief Executive

BOARD MEMBERSHIP

Councillor Eddie Jones (Chairman)	Labour
Councillor Susan Edge (Vice-Chairman)	Labour
Councillor Dave Austin	Liberal Democrat
Councillor Marjorie Bradshaw	Conservative
Councillor David Findon	Conservative
Councillor Harry Howard	Labour
Councillor Kath Loftus	Labour
Councillor Stan Parker	Labour
Councillor Christopher Rowe	Liberal Democrat
Councillor John Stockton	Labour
Councillor Philip Worrall	Liberal Democrat

*Please contact Michelle Simpson on 0151 471 7394 or e-mail michelle.simpson@halton.gov.uk for further information.
The next meeting of the Board is on Wednesday, 13 January 2010*

**ITEMS TO BE DEALT WITH
IN THE PRESENCE OF THE PRESS AND PUBLIC**

Part I

Item No.	Page No.
1. MINUTES	
2. DECLARATION OF INTEREST (INCLUDING PARTY WHIP DECLARATIONS)	
<p>Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda no later than when that item is reached and, with personal and prejudicial interests (subject to certain exceptions in the Code of Conduct for Members), to leave the meeting prior to discussion and voting on the item.</p>	
3. PUBLIC QUESTION TIME	1 - 3
4. EXECUTIVE BOARD MINUTES	
<p>There are no minutes from the Executive Board or Executive Board Sub-Committee that are relevant to the Employment, Learning and Skills PPB, since the last meeting.</p>	
5. SSP MINUTES	4 - 10
6. DEVELOPMENT OF POLICY ISSUES	
(A) ANNUAL REPORT FOR VOLUNTARY SECTOR FUNDING	11 - 38
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7. PERFORMANCE MONITORING	

In accordance with the Health and Safety at Work Act the Council is required to notify those attending meetings of the fire evacuation procedures. A copy has previously been circulated to Members and instructions are located in all rooms within the Civic block.

REPORT TO: Employment, Learning and Skills Policy & Performance Board

DATE: 16 November 2009

REPORTING OFFICER: Strategic Director, Corporate and Policy

SUBJECT: Public Question Time

WARD(s): Borough-wide

1.0 PURPOSE OF REPORT

- 1.1 To consider any questions submitted by the Public in accordance with Standing Order 34(9).
- 1.2 Details of any questions received will be circulated at the meeting.

2.0 RECOMMENDED: That any questions received be dealt with.

3.0 SUPPORTING INFORMATION

- 3.1 Standing Order 34(9) states that Public Questions shall be dealt with as follows:-
- (i) A total of 30 minutes will be allocated for dealing with questions from members of the public who are residents of the Borough, to ask questions at meetings of the Policy and Performance Boards.
 - (ii) Members of the public can ask questions on any matter relating to the agenda.
 - (iii) Members of the public can ask questions. Written notice of questions must be given by 4.00 pm on the working day prior to the date of the meeting to the Committee Services Manager. At any one meeting no person/organisation may submit more than one question.
 - (iv) One supplementary question (relating to the original question) may be asked by the questioner, which may or may not be answered at the meeting.
 - (v) The Chair or proper officer may reject a question if it:-
 - Is not about a matter for which the local authority has a responsibility or which affects the Borough;
 - Is defamatory, frivolous, offensive, abusive or racist;
 - Is substantially the same as a question which has been put at a meeting of the Council in the past six months; or

- Requires the disclosure of confidential or exempt information.
- (vi) In the interests of natural justice, public questions cannot relate to a planning or licensing application or to any matter which is not dealt with in the public part of a meeting.
- (vii) The Chairperson will ask for people to indicate that they wish to ask a question.
- (viii) **PLEASE NOTE** that the maximum amount of time each questioner will be allowed is 3 minutes.
- (ix) If you do not receive a response at the meeting, a Council Officer will ask for your name and address and make sure that you receive a written response.

Please bear in mind that public question time lasts for a maximum of 30 minutes. To help in making the most of this opportunity to speak:-

- Please keep your questions as concise as possible.
- Please do not repeat or make statements on earlier questions as this reduces the time available for other issues to be raised.
- Please note public question time is not intended for debate – issues raised will be responded to either at the meeting or in writing at a later date.

4.0 POLICY IMPLICATIONS

None.

5.0 OTHER IMPLICATIONS

None.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 **Children and Young People in Halton** - none.

6.2 **Employment, Learning and Skills in Halton** - none.

6.3 **A Healthy Halton** – none.

6.4 **A Safer Halton** – none.

6.5 **Halton's Urban Renewal** – none.

7.0 EQUALITY AND DIVERSITY ISSUES

7.1 None.

8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

8.1 There are no background papers under the meaning of the Act.

REPORT TO: Employment Learning and Skills Policy and Performance Board

DATE: 16 November 2009

REPORTING OFFICER: Chief Executive

SUBJECT: Specialist Strategic Partnership minutes

WARD(s): Boroughwide

1.0 PURPOSE OF REPORT

1.1 The Minutes relating to the Community Portfolio which have been considered by the Specialist Strategic Partnership are attached at Appendix 1 for information.

2.0 RECOMMENDATION: That the Minutes be noted.

3.0 POLICY IMPLICATIONS

3.1 None.

4.0 OTHER IMPLICATIONS

4.1 None.

5.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

5.1 Children and Young People in Halton

None

5.2 Employment, Learning and Skills in Halton

None

5.3 A Healthy Halton

None

5.4 A Safer Halton

None

5.5 Halton's Urban Renewal

None

6.0 RISK ANALYSIS

6.1 None.

7.0 EQUALITY AND DIVERSITY ISSUES

7.1 None.

8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

8.1 There are no background papers under the meaning of the Act.

Employment, Learning & Skills SSP

Minutes of Executive Group Meeting 24 September 2009

9.30 am, The Heath, Runcorn

Present:

Gary Collins
 Neil Maguire
 Siobhan Saunders
 Lisa Driscoll
 Maurice Gleeson
 Jane Trevor
 Colin Billingsley
 Gerry Fitzpatrick
 Claire Tierney
 Claire Bradbury
 Diane Sproson
 Cleo Pollard
 Colin Billingsley
 Joanna Jones
 Simon Clough
 Madeleine Hamadarian

Organisation:

HBC Economic Regeneration
 Learning and Skills Council (LSC)
 Adult Learning & Skills (HBC)
 Policy & Partnership (HBC)
 Riverside College Halton
 Jobcentre Plus
 Jobcentre Plus
 Enterprise & Employment (HBC)
 External Funding (HBC)
 YMCA
 Connexions
 Halton Parents & Carers
 Jobcentre Plus
 CAB
 14-19 Partnership (HBC)
 Adult Learning & Skills (HBC)

1. Welcome/Apologies

1.1 Gary Collins welcomed everyone to the meeting and the Group provided introductions.

1.2 Apologies had been received from:

Mark Wilson Jobcentre Plus (JCP)
 Eleanor Carter External Funding (HBC)
 Andy Guile HVA
 Hitesh Patel CAB

2. Additional Agenda Item – Briefing by Riverside College

2.1 Maurice Gleeson, the newly appointed Assistant Principal, Skills & Enterprise for Riverside provided a handout “Riverside College – Where we are Now” and outlined each slide in detail.

2.2 A question and answer session followed:

- MG confirmed that for A Level entrance a GCSE ‘B’ is the minimum entrance requirement and although there must always be a bar there will be flexibility around admissions criteria.
- SC is working on Information Advice and Guidance (IAG) with Connexions to ensure people understand the options and routeways that are available.
- There was discussion as to whether schools understood that flexibility existed and GC formally requested that the College ensures schools are aware of all options so they can encourage and ‘put the message out’.

- Additional activity is planned with extra money the college has received due to the recession. GC said all provision issues and ideas should be fed through to the appropriate partnership working groups to avoid duplication and gain maximum impact.
- MG provided a brief overview of the Senior Management Team.
- From a JCP perspective all their advisors need to be kept up to date as to what the College can offer.
- The College is seeking additional premises near existing buildings and NM queried whether there are there buildings that can be used (which must be fit for purpose) and whether WNF underspend could be spent on capital. GC suggested that as the Moor Lane Business Centre may be a possible opportunity.
- It was felt that transport between the various sites is a bar to students and MG confirmed that the College is reviewing this. For NEET programmes this must be factored in.
- MG stated that the college was very interested in the use of **Improving Access to Psychological Therapies (IAPT)**. GC noted that the Primary Care Trust had put in a bid for IAPT last year but it was not successful. MW had said JCP would help out with any new bid and GC asked JT to find out the latest.

2.3 MG to present a College update at the January ELS SSP meeting.

3. Previous Minutes & Matters Arising

3.1 The previous Minutes were reviewed and agreed.

3.2 Matters arising were:

Item 7 – Migration Fund: The planning day is on 22 October when it is hoped to define and agree the outcomes of the projects. Any comments or queries to be sent to Shelah Semoff.

11.2 No information received yet on future policy implications for lone parents but **CB will update at a future meeting**

CB has spoken to policy colleagues re insurance policies and is to refer to MW and clarify with CP. GC has tasked a business coach to look at this and a proposal is aimed for the next meeting.

GF attended the meeting with Lancashire County Council financial champions. The funding is around how to improve “let’s make money” understanding/financial literacy. There is the potential to look at how Halton Credit Union might develop and at the enterprise potential to make loans to business start-ups in addition to the HBC loan.

4. Performance Issues

4.1 Halton Employment Partnership (HEP) SS noted that there had been a small under spend in Q1. She has reported back to MW where monies are to be allocated. Although 3MG is not yet on stream, Marie Hoyles has been tasked to look into costings for other areas where the funding could be allocated. For information the current HEP Award is 4 weeks, comprising 2 weeks generic and 2 weeks sector specific with an added 2 weeks for sector specific qualifications. A sheet detailing costings for Enhanced HEP Award Training was circulated together with an update on the construction integrator in Halton.

4.2 A discussion took place on expenditure and what could be released.

- GC advised that on further inspection of the digital inclusion project budget and expenditure that took place last year, it has been identified that the project has £228k which is £28k too much. However, there is a need for additional training for residents that was not originally identified. As such it made sense to use £10k of this for the training (making the new project total £210k)

- MW has agreed that this SSP will fund the SSP Network Day at 15k.
 - SS informed that Adult Learning & Skills Devt has received a £1500 grant for the forthcoming National Festival of Learning
 - The following amounts were identified : £51k on unemployment, £17k on NEET and £18k on the digital inclusion project. In addition there would be a separate meeting on the HEP spend in the near future.
 - CB raised the project that MW has put forward to create an incentive pot whereby local businesses would receive cash for taking on people from priority groups/areas. In essence this is a shift on emphasis to more personalised support? The view of the group is that this sounded ok though there would be some practical issues to resolve in relation to other programmes running. It was agreed this project should be considered as part of the wider discussion about new commissioning
 - **GC requested the Group to email him on any areas that are felt to require additional activity or new areas for commissioning within two weeks.** GC will produce a summary of proposals for the ssp to consider and take forward.
 - The LSP Board has committed £160k WNF into a recession fund. The SSP Chairs had reviewed this and referred to Economic Climate Working Group (ECWG). A number of options were being discussed and one was whether there should be more funding into basic skills activity. **SS to look at this and the Group to forward her any ideas** so GC can feed this into the ECWG deliberations.
 - NEET Employers' Project has been delayed in start-up. It was agreed that the allocated money be allocated to a new delivery agent. Anyone interested in hosting it as a post with salary circa 17k for the remainder of this year, 35k for next year. **The Group were requested to forward any expressions of interest to GC on 2 sides of A4.** Due to the need to have this project start soon the group agreed to delegate the final decision on who is commissioned to the Chair of the SSP.
- 4.3 The LSP Partnership has reached a number of its targets and received a reward grant. The Board has agreed to place this in a central pot and SSPs will be asked what are the areas that the LSP should be commissioning.
- 4.4 NM suggested a graduate programme which is currently not available in Halton. **He is to circulate information on graduate schemes with a one-side paper on commissioning.** Steve Wood (Liverpool University) to be invited to present at next meeting.
- 5. ELS Networking Event**
- 5.1 JT reported that at a recent meeting it was proposed that the event be held on 14th or 21st January, for 30 – 40 people, inviting SSP and Sub-Group members and Project Managers with venue to be booked by JCP. JT would like any ideas for workshop sessions, those already suggested are communication, performance management. Facilitators and volunteers will be required for the day plus more volunteers to contribute to the planning. DS confirmed Connexions willingness to assist. A possible theme of "All Working Together" was suggested. **SS to raise this event at the next Skills Group meeting.**
- 6. CAA**
- 6.1 GC informed the meeting that the assessors were looking at skills progress is considering a red flag for this area.
- 6.2 NM advised the Annual Population Survey (APS) 2008 shows increase in the level of skills and has feed information into the CAA team. He felt the robust partnerships Halton has in place should be acknowledged.

6.3 It was suggested that available information could be reviewed at the ELS event. SS referred to the client engagement matrix and this subject will be raised at the next Skills Group meeting. Members were referred to the Learning Halton website and The Grapevine.

6.4 The use of radio and mystery shoppers was discussed. It was thought sensible to look at a radio campaign to boost take up of available projects. **CP agreed to look into this.**

7. Local Economic Assessment

7.1 A draft guidance briefing paper had been circulated with the Agenda. GC informed that next year's assessments will inform future strategies. A future issue will be Government pushing for Halton to work with other local authorities. **GC requested that colleagues look at this in more detail over the next few weeks and then the group can discuss any issues identified at the next meeting.**

8. CES

8.1 The paper circulated with the Agenda was reviewed. Pages 5 & 6 contain the key issues at the city region level that will influence what happens in local authority areas in the future.

9. Future Jobs Fund

9.1 GF provided the Group with an update.

- 6,110 jobs are to be created across GM between October 09 and March 2011. The profile for the first tranche is available and of 2572 jobs approved 75 are Halton jobs.
- Although there is eligibility criteria attached it is a voluntary programme and the jobs have to be in the public, voluntary or community sectors and demonstrate community benefit.
- A person continuously NEET for 6 months can be eligible.
- JCP advisors will be based in HPIJ.
- Most jobs will be available through the Third Sector - CAB, HBC, energy efficiency, recycling, RSL.
- 26 weeks paid employment is offered with a minimum 25 hours per week or more at minimum wage or above. DWP offer 6.5k for this.
- JCP are to put in staff for intervention should the job finish.
- The wraparound service in Halton is TNG

9.2 NM informed that LSC is happy for FJF to access TTG. Any member with ideas to please forward them to GF. All jobs will be forwarded to JCP for an eligibility review.

10. Construction Integrator Model

10.1 SS circulated an update and drew attention to the main points contained therein in particular 1.3 detailing projected new activity and opportunities arising.

10.2 The Business Plan which is not quite complete is being prepared by Amion, along with the Action Plan.

10.3 There is a potential 469 jobs. HEP is the intermediary for 3MG.

10.4 The next step is for the Business plan to be presented to the Council and SSP and to finalise the employment of a Project Manager. HEP's under spend may be considered for this.

11. 3MG and Inward Investment Update

11.1 As 3MG has not yet come on-stream, CB informed that people's expectations on vacancies have to be managed. There are no declared vacancies on the 3MG website

and the formal announcement is still awaited. The building will be formally completed on 19 October prior to the “building cool down”.

12. Sub-Group Reports

12.1 Skills

- SS had emailed the draft set of questions for the 2009 Business Perceptions Survey to the Group and requested that any questions or contributions be sent to her.
- The NLDC Summary of Projects 2009/10 was circulated.
- The Skills Passport is being progressed through the Skills Group. SS will circulate an email to the Group regarding this and the further work to be done.

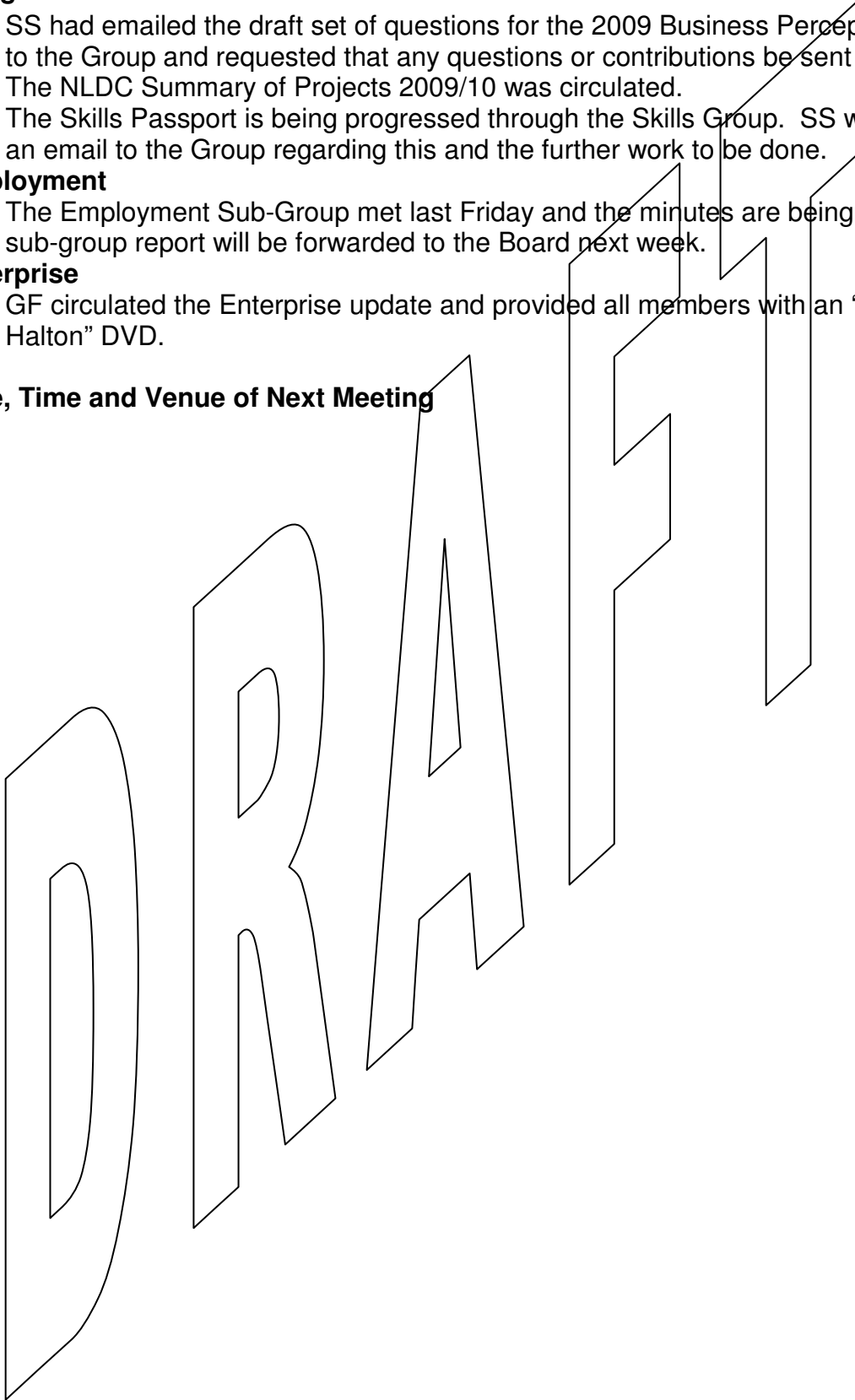
12.2 Employment

- The Employment Sub-Group met last Friday and the minutes are being prepared. A sub-group report will be forwarded to the Board next week.

12.2 Enterprise

- GF circulated the Enterprise update and provided all members with an “Enterprising Halton” DVD.

13. Date, Time and Venue of Next Meeting



REPORT TO: Employment, Learning & Skills PPB

DATE: 16 November 2009

REPORTING OFFICER: Strategic Director – Health & Community

SUBJECT: Annual Report for Voluntary Sector Funding

WARD(S) Borough-wide

1.0 PURPOSE OF THE REPORT

1.1 To receive the Annual Report for Voluntary Sector Funding 2008/09.

2.0 RECOMMENDATION: That:

- i) The report be received
- ii) The Board comment on the delivery of voluntary sector services in receipt of core grant support from the Council.

3.0 SUPPORTING INFORMATION

3.1 The report examines the policy context for providing core grant support to the Voluntary Sector and examines the current funding climate for the Voluntary Sector.

3.2 The report also looks at the benefits of supporting volunteering opportunities.

3.3 The report provides performance information on the twelve organisations Core Grant supported in 2008/09.

Cheshire Asbestos Victim Support Group	£13,300
Cheshire Halton & Warrington REC	£6,000
Cheshire Victim Support Area Scheme	£7,400
Halton District Citizens Advice Bureau	£139,000
Halton Talking Newspapers	£600
Halton Voluntary Action	£57,000
Rape & Sexual Abuse Support Centre	£3,200
Relate Cheshire	£9,200
Runcorn Frodsham and District Mencap	£2,400
Samaritans of Warrington, Halton & St Helens	£4,000
Vision support	£8,200
Widnes & Runcorn Cancer Support Group	11,848
Total	£262,148

3.4 Case studies will be shared at the PPB meeting, given the confidential and sensitive nature of some of the services delivered

they will not be circulated in advance.

4.0 **POLICY IMPLICATIONS**

4.1 None at this stage.

5.0 **FINANCIAL IMPLICATIONS**

5.1 There are no financial implications at this stage however, the Council should be aware of Central Governments policy guidance on three year funding commitments for voluntary sector organisations. This is not a mandatory requirement for local authorities, it is to support the governments vision of a stable, sustainable and productive relationship with the third sector and is encouraging the certainty of 3 year funding to voluntary organisations in line with the three year funding settlements.

6.0 **IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

6.1 **Children & Young People in Halton**

The work delivered by Relate in preventing family breakdown and offering counselling to teenagers has a direct impact on those children and young people in the Borough.

The Youth Volunteer programme delivered by HVA (the V Project) is targeted at young people participating in their community.

The Samaritans is open to all age ranges and receives calls from young people in the Borough looking for support.

Widnes & Runcorn Cancer Support group offer support to all members of families effected by the disease, encompassing young members of families.

6.2 **Employment, Learning & Skills in Halton**

The voluntary sector organisations have a significant reliance on volunteer time to deliver services. The organisations provide training opportunities for volunteers to enable the delivery of service and improve their skills and employability. The CAB in particular have experienced local volunteers gaining local employment as a result of the training and experience.

6.3 **A Healthy Halton**

Widnes & Runcorn Cancer Support have a major impact on the health and well being of our residents diagnosed and in remission from cancer through the support, advocacy and therapies they are able to offer.

Cheshire Asbestos works with sufferers and their families to support them through the illness, offering welfare support and recreational breaks for the sufferers and their families.

Vision support provide a resource centre for visually impaired and offer home visits and welfare rights support. The talking newspaper enables their clients to receive news on current affairs weekly

6.4 **A Safer Halton**

Cheshire Victim Support provide support to victims of crime through to pre trial preparation and court attendances which can be daunting for residents left vulnerable from crimes against them.

Cheshire, Halton & Warrington Racial Equality Council work with minority groups in the Borough to contribute to a cohesive and integrated community in Halton. They offer support to individuals experiencing discrimination and will support in challenging discriminatory practice and will help people through tribunal processes.

The Rape & Sexual Abuse Centre provides support to the victims of crime. The Centre provides an assessment necessary for criminal proceedings and follow on support to the individuals.

Mencap provides a community meeting point for disabled members in Halton offering a safe environment for their clients to engage in community activity

6.5 **Halton's Urban Renewal**

None directly.

7.0 **RISK ANALYSIS**

7.1 None directly. The PPB, however, will monitor that the grant is being spent appropriately and the Council and Halton's residents receive value for money.

7.2 The PPB will need to consider what funding is available in 2009-10 before any guarantees or decisions are made to commit funding to the future projects identified within this report.

8.0 **Equality and diversity issues**

8.1 To receive a grant organisations have to demonstrate that acceptable equality and diversity policies are in place.

9.0 **LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

None under the meaning of the Act.



Annual Report

2008/2009

Voluntary Sector Core Grant Funding

**The Benefits to Halton from funding the
Voluntary Sector 2008/2009**

Contents

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3.1 Annual Report for Voluntary Sector Core Funding 2008-2009

Background and Context

Funding Climate for the Voluntary Sector Nationally and Regionally

The recession has had a noticeable effect on the Voluntary Sector this past year, and a report was published in June 2009, by Change up Merseyside, which looked at the early impact the recession had on Voluntary Organisations in Greater Merseyside including Halton.

200 individual responses were received from across Merseyside and key trends were identified as follows:-

- Lack of availability and reduction in funding was the most commonly reported impact (82% of the impacts were funding related).
- Increased demand for services – in particular debt advice and family support.
- Increased anxiety and lower morale in both staff of the voluntary organisations and the community members they work with.
- Achieving funding targets has become much more difficult, especially if they are related to meeting 'back to work' employment targets.
- Respondents are seeing restrictions on the types of funding available, as well as restrictions on which organisations are eligible.

The positive effects of the recession were noted as:

- An increased number of services users.
- Increased number of organisation members and volunteers.

Respondents believed that "problems obtaining funding will continue into the future and that organisations will innovate and take risks less often, preferring to concentrate on survival and continuation of existing projects, rather than start up new projects."

The national infrastructure body, The National Association for Voluntary and Community Action (NAVCA), Crunch Time report, pulls together information gathered by local infrastructure organisations from approximately 900 frontline organisations in 20 areas of England, published in August 2009.

The report found that the effects of the recession varied across the country but demand for services, such as housing support and financial and employment advice had risen by as much as 50% in some deprived areas.

It also found that many organisations, particularly those with annual incomes of between £10,000 and £150,000, were struggling to meet rising demand for volunteer placements while income fell from donations, sponsorship, trading and foundations.

Application Process for Voluntary Sector Core Funding

Voluntary Sector core funding is applied annually with applications assessed against funding criteria and considered by a Members Panel consisting of the Chair and Vice Chair of PPB and the Portfolio member for Voluntary Sector.

Halton Borough Council's Funding Criteria

As well as meeting the Councils Key priorities, groups must also meet the following specific criteria:

- Delivering in one or more of the Council key priority areas.
- Networking and liaison with statutory and voluntary bodies within the Borough.
- Commitment to equal opportunities in service delivery.
- Accountability within the organisation.
- Effective management of paid/volunteer staff.
- Effective financial management.
- Examines to what extent the service is already being provided and demonstrates added value and additionally to the service thus avoiding duplication.
- Providing an accessible service (accessible meaning the ease with which the Community can access and use the service).
- Providing value for money.
- Being non-party political.
- Providing a quality service.
- Provides a service throughout Halton.
- Has considered other sources of funding.
- Has the ability to continue after the grant money has expired.

Funding allocation for 2008/09

In 2008/09 the Councils voluntary sector budget was £262,148 which was awarded in full.

Organisations receiving under £5,000 report on activities on a 6 month basis and organisations receiving over £5,000 sign a Service Level Agreement and are monitored quarterly. All organisations receiving funding have regular monitoring meetings. Monitoring information is presented to PPB at mid and end of year and monitoring reports are available for Members perusal in the members rooms. The Voluntary Sector Co-ordinator also works with the various organisations offering advice and support, often working in partnership on joint initiatives

In 2008/09 the budget was reduced by £45k. The reduction was shared proportionally by those organisations receiving grants over £5k.

The table below details the core funding awards for 2008/2009

Cheshire Asbestos Victim Support Group	£13,300
Cheshire Halton & Warrington REC	£6,000
Cheshire Victim Support Area Scheme	£7,400
Halton District Citizens Advice Bureau	£139,000
Halton Talking Newspapers	£600
Halton Voluntary Action	£57,000
Rape & Sexual Abuse Support Centre	£3,200
Relate Cheshire	£9,200
Runcorn Frodsham and District Mencap	£2,400
Samaritans of Warrington, Halton & St Helens	£4,000
Vision support	£8,200
Widnes & Runcorn Cancer Support Group	11,848
Total	£262,148

Voluntary Sector Core Grant Supported Organisations Funding Profile 2008/2009

Cheshire Asbestos Victims Support Group			
Halton Borough Council	£13,300	Fees & solicitors disbursements	£33,593
Core Funding		Donations	£12,320
		Memberships, Caravan & others	£3,558
		Total	£49,471

Cheshire Racial Equality Council		Cheshire Wide Service	
Halton Borough Council	£6,000	Cheshire Wide Service	%
Core Funding		Capacity Builders %	£23,260
		Equality & Human Rights %	£6,517
		Total for Cheshire =	£29,777

Cheshire Victim Support		Cheshire wide service	
Halton Borough Council	£7,400	Funds allocated to Halton from National Association Of Victims Support Schemes	£82,652
Core Funding		Premise support costs from Police	£15,000
		Total	£97,652

Halton Citizens Advice Bureaux			
Halton Borough Council	£139,000	Legal Services Commission	£102,463
Core Funding		Treasury	£6,684
		Extended Schools (for service deliver 2009/10)	£43,000
		Sure Start	£80,000
		Dept of BERR (formerly Dti)	£86,000
		WNF	£67,000
		N,hood Learning Fund	£4,662
		PCT (NB 37,000 for service delivery in 2009/10)	£37,500
		Disadvantaged Area Funding	£10,000
		Financial Literacy Pilot	£6,725
		Bank Interest	£4,500
		Total	£448,084

Halton Talking Newspapers			
Halton Borough Council	£600	Donations from Listeners	£435
Core Funding		Sale of Christmas cards	£172
		Interest from accounts	£1,328
		Total	£1,935

Halton Voluntary Action			
Halton Borough Council Core Funding	£57,000	PCT (Core Activities)	£25,000
		Merseyside Community Foundation (Grass Roots)	£2,677
		Donations (Balloon Decorating)	£292.
		Interest (Interest earned)	£8,140
		Generated Income (various inc refunds)	£12,768
		Generated Income (training room hire)	£4,404
		Generated Income (rent of office space)	£6,590
		Generated Income (fund raising dinner)	£540
		Generated Income (general tasks inc PAT testing)	£604
		Other	£107,620
		Big Lottery (Basis Project)	£243,496
		Government Office (ISB Project)	£22,279
		HBC (DATS Project)	£11,000
		Russell Commission (V Project)	£117,124
		HBC – WNF (Network / Communication Project)	£20,607
		Lottery (Awards for All)	£7,665
		HBC – WNF – (PQASSO Support)	£5,904
		HBC (Health & Community)	£26,744
		St Helens CVS (Links Project)	£78,316
		HBC – WNF (VSCP Project)	£42,602
		HBC – NLDC (VSCP Training)	£3,818
		St Helens CVS – NLDC (VSCP Training)	£1,797
		Synergy (YAT Team Events)	£1,000
		GMPC (YAT Team Events)	£8,000
		HBC (Childrens' Workforce Development)	£26,538
		NAVCA (Grant for Child WKFC Dev)	£2,000
		HBC – ERDF (Capacity Building)	£8,892
		HBC – WNF (Capacity Building)	£13,943
			Total

Runcorn & Frodsham MENCAP			
Halton Borough Council Core Funding	£2,400	Generated income	£4,723
		Donations	£801
		Grants for specified projects	£7,925
		Total	£13,449

Rape & Sexual Abuse Centre			
Halton Borough Council Core Funding	£3,200	Domestic Abuse Forum	£20,000
		Morgan Foundation	£20,000
		BBC Children in Need	£12,330
		Victims Fund	£35,370
		Home Office	£20,000
		Total	£107,700

Relate		Cheshire Wide Service	
Halton Borough Council Core Funding	£9,200	Donations	£25,000
		Total	£25,000

Samaritans		Cheshire Wide Service	
Halton Borough Council Core Funding	£4,000	Grants	£4,161
		Donations & Gifts & Fundraising	£3,831
		Total	£7,992

Vision Support		Cheshire and North Wales Service	
Halton Borough Council Core Funding	£8,200	Halton PCT	£16,988
		HBC Adult Services	£25,000
		Neighbourhood Learning	£5,500
		Total	£47,488

Widnes & Runcorn Cancer Support Group			
Halton Borough Council Core Funding	£11,848	PCT	£22,667
		Morgan Trust	£20,000
		HBC Carers Grant	£2,500
		Misc. restricted	5,491
		Donations	£8,368
		Fundraising	£15,523
		Bank Interest	£977
		Total	£75,526

The total amount of funding levered in from external sources for core grant supported organisations in 2008/09 = £1,714,434

Total amount awarded from Halton Borough Council Voluntary Sector Core Funding 2008/2009 = £262,148

Hence, every pound the council awarded to core grant support. Halton's Voluntary Sector organisations enabled a further £6.75 to be accessed from other funding.

Organisation Profiles

Please note that the information below is a brief synopsis of the information and monitoring for these organisations.

Cheshire Asbestos Victims Support Group
3/5 Fryer Street, Runcorn Cheshire WA7 1ND
01928 576641

£13,300

Access & availability

- An open door advice service providing a minimum of 20 hours per week at 3/5 Fryer Street, Runcorn.
- Office opening times are from 9am – 1pm
- The paid member of staff works outside the office opening hours on casework
- Telephones lines are staffed from 9am – 1pm for work with ongoing clients and to receive referrals from other agencies. Plus a 24-hour answer phone service.
- Home visits for housebound victims who request it, throughout Halton

Aims and objectives

Advice and assistance is given on the benefits available to those suffering with an asbestos related disease.

Provide information on Asbestos and create awareness of the dangers of asbestos to the public in general.

Advice and assistance is given to families of those who have died as a result of an asbestos related disease.

The group provides a caravan in Wales for use by victims and their families for recreational breaks, organise trips and have recently organised self-support meetings at the Runcorn centre.

Monitoring information

Activity	Yearly totals
Counselling hours	1,213
Welfare Rights obtained	£179,763
Civil Claims etc DTER	£2,113.229
Volunteer hours per year	1,832
No of volunteers over the year	14
Telephone enquiries	1,041
Personal visits to centre	156

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton

Cheshire Halton & Warrington Racial Equality Council
92, Watergate Street, Chester, CH1 2LF
Tel: 01244 400730 Fax:- 01244 400 722

£6,000

Access and availability

Contact by phone 10am – 4pm Monday to Friday

Aims and objectives

To work towards the elimination of racial discrimination and promote equality of opportunity and good race relations

To this end REC works under 4 main areas of work

- 1 Race Discrimination Casework – this involves providing legal advice & assistance to individuals challenging racial discrimination & harassment
- 2 Policy Development – providing advice to the public, private and voluntary sectors regarding good equal opportunities practice. Also encourages adoption of CRE standards – Racial Equality Means Quality, Racial Equality Means Business & ‘Learning for All’ standard for schools.
- 3 Community Development – helping local community groups to become self-sustaining, establishing groups where none exist, developing consultation roles for local ethnic minority communities.
- 4 Public Awareness & Campaigns – providing general information on race issues to the public.

Monitoring information

Activity	Yearly totals
Attend HIAP Exec & Provider meetings	4
Hate Crime Panel	0
Local Criminal Board Consultation & Sub Group	3
Race issues multi agency group	0
Cheshire Chief Executive Advisory Group on Gypsies & Travellers	2
Casework	1 male
REC connecting communities project – people registered for work from Halton	0
Number of hours undertaken in casework	116.5

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton
Halton’s Children & Young People
Employment, Learning & Skills in Halton

Cheshire Relate
Allman House, Langley Road, Northwich, Cheshire, CW9 8AW
01606 350995

£9,200

Access & availability

- Relate operates appointment based counselling sessions in Runcorn to cover all clients in Halton
- Telephone contact service 9am – 9pm Monday to Thursday, 9am to 4pm Friday

Aims and objectives

Relate works in Halton to promote Health, Respect and Justice in Couple and Family Relationships. The Relate service in Halton creates the support systems that enable individuals and families to support themselves.

Relate believes good couple and family relationships form the heart of a thriving community.

The central office is in Northwich, Halton is supported by a team of 2 full time appointment secretaries, and by the apportioned time of the Director.

In Halton there are 5 voluntary counsellors and 1 part time paid counsellor.

There are 2 part time paid office co-ordinators and 2 voluntary evening receptionists.

Monitoring information

Activity	Yearly totals
Counselling hours	1239
'Relateen' group hours	230
Volunteer hours per year	672
No of volunteers over the year	8
Telephone enquiries	1236
Personal visits to centre	1239

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton
Halton's Children & Young People

**Cheshire Victims Support
Widnes Police Station
Kingsway, Widnes, WA8 7QJ
0151 495 3528**

£7,400

Access and availability

- 8am to 8pm Monday to Friday local response system for supporting victims of crime.
- Witness Service – Help is available for witnesses throughout court trials.
- A national help line is available (0845 3030900) Weekdays 9.00 – 21.00 Weekends 9.00 – 18.00 and Bank Holidays 9.00 – 17:00.

Aims and objectives

Victims Support aims to provide a comprehensive service to all victims of crime and their families, and to all witnesses, both prosecution and defence, (especially those vulnerable and intimidated) attending Crown and Magistrates Courts.

Actively involved with both Community Based Victim Support and Witness Service. Provides all volunteers with ongoing training especially around new initiatives e.g. Dealing with Children and Young Persons and working with witnesses within the Video Link Rooms.

Monitoring information

Activity	Yearly totals
Counselling hours	345
Volunteer hours per year	956.5
No of volunteers over the year	50
Telephone enquiries & letters/e-mails/fax	1888
Home visits seen	293
unseen (not at home when visited)	31
Pre Trail visits	245
Court Attendances	895

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton
Employment, Learning & Skills in Halton

Cheshire Vision Support
Halton Independent Living Centre, Collier Street, Runcorn, WA7 1HB
01928 582944

£8,200

Access & availability

An open door advice service providing a minimum of 5 days per week at Halton Independent Living Centre. Opening times from 9.30am – 2.30pm supporting existing clients and to deal with referrals from other agencies. There is also an out of hours answer phone service and a home visiting service for housebound or socially isolated people who require it throughout Halton.

Vision Support use a mobile resource unit that will be visiting venues in Widnes & Runcorn, e.g. shopping centres, medical centres, sheltered housing accommodation etc where they might reach more people with a visual impairment.

A Tele-friending service that contacts visually impaired people in Halton operates between 6 & 8 pm and is staffed by a team of trained volunteers.

On site IT training facilities with qualified trainers who work alongside clients to enhance and develop their computing skills.

Support to several clubs and social groups meet at the Independent Living Centre.

Aims and objectives

Their aim is to enhance the quality of life, promote the continuing independence, and raise awareness of the needs of all visually impaired people throughout the community, irrespective of age.

People do not have to be registered blind or partially sighted to receive this service. RNIB survey found that only 23% of visually impaired people living in private households who are eligible to be registered as blind or partially sighted are in fact registered. Vision Support bridges this gap by offering support to all.

Halton pay for 25 hours of support worker time to visit service users in their own homes to enable individuals to obtain their rights and entitlements by providing front line information, advice and representation service which is confidential and free.

Monitoring information

Activity	Yearly totals
Clients visits to Resource Centre inc family visit	1,114
Telephone enquiries from service users & their families	853
Other agencies visits to centre	604
Other agencies telephone calls	826
Home visits to new and existing service users	1,256
Welfare Rights inc. DLA and back pay	£16,809

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton
Employment, Learning & Skills in Halton

Halton District Citizens Advice Bureau
Unit 3, Victoria Building, Lugsdale Road, Widnes, WA8 6DJ
0151 257 2443

£139,000

Access and availability

By telephone on 08451 30 40 55 this is a local rate (not geographic) telephone number which allows the calls to be picked up from either the Widnes or Runcorn office.

Answer phone will accept messages during opening times, out of hours answer phone service gives information regarding opening time, with an exception for debt cases when messages can be left at any time.

Hours open to public 10 – 1pm Monday, Tuesday, Wednesday, Thursday and Fridays.

Email – advice@haltoncab.org.uk Internet – www.haltoncab.org.uk

CAB provide a minimum of 24 hours of open door access for advice and information per 12 hours in Widnes & 12 hours in Runcorn

Clients with appointments may be seen outside of the 'open door' office times

Home visiting service for housebound people in Halton is provided where possible.

Aims and objectives

- Provision of free, confidential, impartial and independent legal and practical advice on a wide range of issues e.g. Welfare Rights, Debt, Consumer, Employment, Housing, Immigration, Tax, Relationships, Health, Education and many other areas of law.
- It is the only agency in Halton to have the Specialist Quality Mark in both Debt & Welfare Rights & offer a free service.
- CAB also exercises a responsible influence on the development of social policies and services, both locally and nationally.

CAB receives many different streams of funding which are ring fenced to certain projects e.g. Children Centre & Specialist Debt workers.

Monitoring information

Activity	Yearly totals
Number of unique users	5144
Number of cases worked on	6503
Information/Advice Given	13,088
Welfare Rights	£484,481
Debt written off	£1,099,143
Debt handled	£17,538.446
Gains (employment)	£53,226
Volunteer hours	8,706
Number of volunteers	26.5
Telephone enquiries	1,603
Letter/email/fax	5,736
Home Visits	302
Tribunals attended	3
Court attendances	76

HBC Priorities met by organisation

A Healthy Halton
A Safer Halton
Halton's Children & Young People
Employment, Learning & Skills in Halton

Halton Talking Newspaper
The Old Police Station, Mersey Road, Runcorn, WA7 1DF
01928 588500

£600

Access & availability

- The organisation has a recording studio and copying facilities at the Old Police Station.
- All the people involved in this project are volunteers.
- Referrals from Vision Support.
- Most service users are referrals from Social Services.

Aims and objectives

To provide Blind and Partially Sighted people with access to local news by producing and distributing a ninety minute audiotape of local news by volunteers. Talking News sends out the tapes which are returned free by Royal Mail

Talking News also distribute tapes quarterly containing the information from the Inside Halton and other publications, enabling people to keep informed about important issues affecting their lives e.g. theatre groups, explaining performances and local government agencies information.

Monitoring information

Activity	Yearly totals
Numbers of individuals receiving recordings each week	174
Volunteers involved with the organisation	31
Weeks per year service is provided	52
Volunteer hours per year	1184 approx

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton

Halton Voluntary Action
Sefton House, Public Hall Street, Runcorn WA7 1NG
01928 592405

£57,000

Access & availability

- Providing an open drop-in service Monday – Friday between the hours of 9am to 4pm.
- Providing telephone answer phone facilities and appointment service outside these hours.
- Maintaining an E-access directory of voluntary/community groups in Halton and introducing production and distribution of a quarterly newsletter.

Aims and objectives

- HVA is a Council for Voluntary Services (CVS) – a voluntary organisation which is set up, owned and run by local groups to support, promote and develop local voluntary and community action.
- Their goal is to make our local voluntary sector as strong, vibrant, effective and diverse as they can – strategic aims are:
- To improve the capacity and quality of voluntary and community groups.
- To provide support and develop individual volunteers and volunteer-involving organisations.
- To facilitate liaison within the voluntary sector and with statutory and private organisations on behalf of volunteers, groups and organisations in the community
- To support and promote local voluntary community action.
- To promote best practice and be well managed, financially secure and quality assured organisation.

Monitoring information

Activity	Yearly totals
Information & Advice given	4973
Individuals - sessions attended - Training / Activities	93
No of volunteer involved in HVA activities	9
No of volunteer hours	276.5
Telephone enquiries	4973
Newsletter distributed	2746
Volunteers recruited (for placements)	437

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton
Halton's Children & Young People
Employment, Learning & Skills in Halton

Rape & Sexual Abuse Support Centre (Cheshire & Merseyside)
Old Police Station, Runcorn, Cheshire, Cheshire WA7 1DF
01928 588523

£3,200

Access & availability

- A 5 day a week helpline.
- Counselling at either the Runcorn office, in the victims home or at a suitable community location.
- A “response” team of volunteer support workers and paid crisis worker able to respond quickly to the needs of people and helping them with the process of seeking medical advice and treatment and reporting to the police.

Aims and objectives

To provide support and advice to men, women and young people who have experienced any form of sexual violence, whether it happened recently or many years previously. They also offer support to non- abusing family members.

The services include counselling, group work and a telephone helpline.

They also provide specialist training for professionals and volunteers. All of the services they provide are free.

Monitoring information

Activity	Yearly totals
No of volunteers over the year	6
No of volunteer hours	500 +
Telephone calls to centre	760
Telephone calls identified as Halton	132

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton
Employment, Learning & Skills in Halton

Runcorn Frodsham & District Mencap
The Acorn Club, Laburnam Grove, Runcorn, WA7 5EX
01928 722910

£2,400

Access & availability

- Regular planned activities through the week for a target client group – people with additional learning needs who may not attend a day centre.
- List of activities include: - Cooking and basic skills, keep fit, youth club, disco.
- They run a 3 week play scheme in the summer.
- They have a weekly bingo to provide activity and support fundraising.

Aims and objectives

To provide a centre for education and social activities for people (adult & children) with learning disabilities. They also provide respite for their parents and carers.

They act as a focus group to improve services for people with learning disabilities.

The group strive to ensure that inclusion is paramount in their organisation and that people with a learning disability are active at all levels including the management committee.

Monitoring information

Activity	Yearly totals
No of volunteers over the year	37
No of volunteer hours	9
Personal visits to centre for activities	4,744

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton
Employment, Learning & Skills in Halton

Samaritans
46 Arpley Street, Warrington, WA4 1LX
01925 235000

£4,000

Access & availability

- 24 hour a day help line – The Council support the nearest local branch of the national organisation.
- The service is primarily a telephone contact service – however there is limited scope for people to visit the centre on an appointment service.
- Samaritans also have a five strong prison team who support the Listener Scheme in Risley Prison, attending fortnightly evening support meetings and occasional suicide meetings.

Aims and objectives

Samaritans are a local branch of a national organisation and a charity in their own right. They provide a confidential emotional support for people who are experiencing feelings of distress or despair, including those, which may lead to suicide. The service is provided entirely by volunteers who are carefully selected, trained and supported.

Monitoring information

Activity	Yearly totals
Listening calls	12,839
Volunteer hours per year	8,000+
No of volunteers over the year	58
Personal visits to centre	9
E-mails	471

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton
Halton's Children & Young People
Employment, Learning & Skills in Halton

Widnes & Runcorn Cancer Support Group
21-23 Alforde Street, Widnes, Cheshire, WA8 7TR
0151 423 5730

£11,848

Access & availability

- The centre is open Monday to Friday between the hours of 10.00am to 3.00pm.
- Busom Buddies group meets on the first Wednesday of each month at Trinity Church Hall, Peelhouse Lane, Widnes for patients with breast cancer.
- Outreach Service, known as the Hand in Hand group, at The Old Police Station on the 2nd Wednesday of each month at 7.30pm, open to any patient or carer from any part of Halton with any type of cancer.
- Out of hours answer phone service.

Aims and objectives

- To provide support services for the people of Halton who are living with cancer.
- To extend those services to the carers and families of those living with cancer.
- To provide information and advice about cancer for the general public in Halton.

Services provided include information, advice, listening, sign-posting, emotional and psychological support, counselling is available by appointment. There are currently three self-help groups which meet. The HUG club meets weekly, Bosom Buddies and Hand in Hand are outreach groups which meet monthly.

Services also include:

- Complementary therapies, Beauty Therapies, Art Therapies, The Bowen Technique and Reiki Healing sessions for patients and carers.
- Online support for those unable to attend the centre.
- The organisation now has a Respite caravan in Wales for service users.

Monitoring information

Activity	Yearly totals
Counselling hours	121
Listening hours	1506
Information centre - patients	127
Volunteer hours per year	4,066
No of volunteers over the year	983
Information phone calls	127
Listening phone calls	449
HUGS club	983
Hand in Hand	124
Busom buddies	358
Therapies and workshops	741

HBC Priorities met by organisation
A Healthy Halton
A Safer Halton
Halton's Children & Young People
Employment, Learning & Skills in Halton

Activities & Events to Support Halton's Voluntary Sector



On the 26 November 2008 we held an event at the Stadium called Find.....

The event was to give to opportunity to find out about:

- Funding
- Information / Advice / Support
- Your Perfect Partner - ship
- Volunteers (or become a volunteer)
- How to use the Media
- What's Happening in Halton
- And much more

It was aimed at Voluntary & Community Sector Organisations and Statutory agencies who are keen to work together in partnership, network and provide a service to the community. A lively buzz of chatter filled the room as enthusiastic volunteers swapped ideas, shared information and picked up valuable practical tips, funding advice and guidance. More than 200 people said they thoroughly enjoyed 'Find', a networking event at Stobart Stadium, organised by Halton Council for the third year running.

"Excellent, well-organised & well-attended event".

"Valuable opportunity for networking. Thank you."

"Excellent day, made new contacts and found out new information".

"Very useful. Opportunity to make links with other organisation and promote our service. Have made some very good contacts and will certainly be contacting them to come to our team meetings etc. to talk to staff"

"Enjoyed A4A workshops!"

"We have made some very useful contacts. It a was very worthwhile Event and was great for networking, it has raised my awareness of the services in Halton, to enable me to offer alternative services to my clients."

*"Excellent networking opportunities
I attended this same event last year & found it very useful – this years event was even better:- made lots of new contacts & access to funding – nice to catch up with other projects / organisations".*

"Well co-orientated. Half day great as not too long. Presentations very useful".

It was the biggest event of its kind, with more than 60 stalls representing voluntary organisations, Halton Council departments, charities, statutory organisations and the media. Voluntary organisations and community groups were able to find out about funding, information, advice, support and volunteering.

HBC External Funding and Community Development services presented two workshops to encourage more groups to bid for Awards 4 All lottery grants. One of the facilitators said:

“Halton has a good rate of applications but only a 50 per cent success rate. This is possibly because forms are not being filled in correctly. It is not because there isn't any money. Grants of between £300 and £10,000 are available for a wide range of community projects. “

Groups taking part included: BBC Children in Need, Children and Young People Partnership, Cheshire Fire and Rescue, Community Bridge Builders, Ashley House and Drugs and Alcohol Treatment Services, Deafness Support Network, Digital Media Changeover, Halton Access To Media, Halton Autistic Family Support, Halton Carers Centre, Halton Children's Centres, Halton Community Transport, Halton Domestic Abuse Partnership, Relationship Centre, Women's Aid, Rape and Sexual Abuse Centre, Halton Housing Trust and Riverside Housing, Halton Information and Advice Partnership, Halton Health Improvement Team and Healthy Living Centre, Health and Community Care Forum, HITS, Halton Voluntary Action, Halton Fund, Link, Mind, Neighbourhood Management , Princes Trust Business Support, Red Cross, Sports For All Banner Scheme, Stop The Loan Sharks, Surestart for Older People, Diamond Life, Halton Council Voluntary Sector, Volunteer Centre, V Involve, Runcorn and Widnes World, Windmill Hill Telematics, Youth Federation, Halton Youth Service, Halton Citizens Advice Bureau, Vision Support and Cheshire Race Equality Council.

Halton Borough Council: Adult Learning, Community Development, Community Centres, Enterprise Development and Employment, External Funding, Tourism, Libraries, Sports Development and Voluntary Sector Co-ordinator



Informal Reception

In May we had our annual informal reception where the Council and Mayor say 'Thank You' to the groups to whom we award Core Funding. This event is a recognition for the hard work and dedication of the staff and volunteers from their organisations.






Local news provided weekly to **174** residents of Halton who are registered blind



30,665 Volunteer hours per year supporting service delivery
The economic value of this contributions is ***£ 398,645**





A total of **3,738** face to face counselling hours have been provided covering issues ranging from:-

- * Relationships
- * Isolation
- * Homelessness
- * Debt
- * Cancer
- * Health

If this service was paid for it would cost **£93,450**

£1,099,143 of debt written off for Halton Residents



£17.5 million debt handled for Halton residents


*"The economic value of volunteering is calculated on an average wage rate of £13.00 per hour based on the 2006 Annual Survey of Hours and earnings
Source - Volunteering England*

What did Halton get for its **£262,148** in **2008/09**

Organisations have provided training for & activities for **2,747** individuals
Taking part in **7,048** activities




22,791 people have accessed information and advice





Free Holistic therapies for people who have cancer including:
Bowen Treatment & Reiki
Massage & Reflexology
Beauty Treatments
If this service was paid for it would cost **£10,640**

Organisations have dealt with a total of **12,930** Telephone enquires



Respite breaks in caravans have been accessed for **48** weeks estimated cost benefit of **£24,000**



1,256 Home visits to Halton Residents who are registered blind



£3 + million in Benefit gains including:
Welfare Rights
Civil Claims



HBC provided funding for **390** volunteers to be involved in voluntary Organisations services




12,839 Calls to Samaritans

REPORT TO: Employment Learning and Skills Policy and Performance Board

DATE: 16th November 2009

REPORTING OFFICER: Strategic Director Environment

SUBJECT: Apprenticeships

WARD(S): Borough-wide

1. PURPOSE OF REPORT

1.1 This report seeks to update the Board on the progress of the apprenticeships programme.

2. RECOMMENDED: That

2.1 **The Board considers the development of the apprenticeship programme and identifies any future developments that it wishes to see.**

3. BACKGROUND

3.1 In January 2009 the Employment Learning and Skills Specialist Strategic Partnership launched a new apprenticeship programme APT4U. The aim of this project is to generate 100 new apprenticeships in businesses by offering an incentive of £2,000. Businesses that have never had an apprentice are encouraged to take one and those businesses that have taken them in the past are approached to take an extra apprentice. The cost of the project is £300,000 and it is resourced from working neighbourhood funding.

3.2 The main focus is to target opportunities on young people that are not in employment education or training (NEET). As such, a close working relationship has developed between Halton People into Jobs (HPiJ) which manages the programme and Connexions. A senior Connexions adviser has recently been seconded to HPiJ to boost the project team. Regular case conferences take place where young people are identified for the programme and these are then matched with apprentice vacancies within local businesses.

3.3 To date 68 new apprenticeship opportunities have been established with local businesses across a wide range of occupations including

engineering, admin, childcare, construction, horticulture, catering, pharmacy assistant, dental surgery assistant etc. Appendix 1 provides details of those already in post with a training provider signed up.

- 3.4 Of the total number of new apprentices including those soon to start 52 are NEET young people. Of these 5 are care leavers have started and another 2 care leavers are awaiting CRB clearance to commence apprenticeships within the Children's Centres. The target for care leavers has been set as a minimum of 10 although there are aspirations of reaching 15.
- 3.5 National Government continues to place high importance on the creation of apprenticeships and recently the Daily Post has launched a campaign to sign up an additional 500 apprenticeships in the sub region. Wirral Council has announced its intention to support the creation of 100 apprenticeships within businesses by meeting the cost of the first 18 months which is similar to a programme that Knowsley Council operates.
- 3.6 The National Apprenticeship Service (NAS) was launched in April 2009 as one of the successor organisation to the Learning and Skills Council and it has the remit to drive forward the Governments ambition for apprenticeships. The NAS is very impressed with the number of employer based apprenticeships that have been created through the WNF APT4U Project and is keen to explore how their funding could add value.
- 3.7 The NAS is keen to develop Group Training Associations (GTA) which are funded collaborative initiatives involving groups of employers and/or training providers to develop joint apprenticeship programmes that operate across industrial sectors or geographical areas. Instead of contracting with a variety of individual apprentice providers, NAS would passport the apprenticeship funding to the GTA who would either directly deliver the apprenticeships or broker with existing apprentice providers to deliver the apprentice frameworks to meet the needs of employers. NAS are very keen to explore the potential for the Council to become a geographical based GTA in Halton that would broker the delivery of apprenticeships to both private and public sector organisations. Should there be support for such a proposal an outline business case will be worked up.

4. POLICY IMPLICATIONS

- 4.1 Apprenticeships can help develop employability skills and help people gain confidence. They support the Community Strategy and Council Corporate Plan Key Objective: To promote and increase the employability of local people and remove any barriers to employment.

5. OTHER IMPLICATIONS

- 5.1 The progress of the programme made to date is very good given it was launch just as the recession really started to take effect. In the longer term there are concerns that the existing national programme of working neighbourhood funding is only budgeted to March 2011 after which time the project may need to stop unless alternative funding is secured.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children and Young People in Halton

Supporting care leavers and NEETs with apprenticeships is viewed as a key part of the support programme for those groups.

6.2 Employment, Learning and Skills in Halton

Apprenticeships are a key part of the ELS SSP work programme.

6.3 A Healthy Halton

In some instances people who we are seeking to take onto an apprenticeship will have known health problems that are perceived barriers to employment. In such instances employers will be given support in terms of advice and adaptations and individuals may need support through the development of condition management plans.

6.4 A Safer Halton

None known at this stage

6.5 Halton's Urban Renewal

None known at this stage

7. RISK ANALYSIS

- 7.1 From experience in other local authorities it will take some time to work through the existing workforce so rapid progress should not be expected in the first 6 months.

8. EQUALITY AND DIVERSITY ISSUES

- 8.1 Apprenticeships offer real opportunities for people that need their skills developing, particularly at entry level employment and clearly bring benefits to their employers. A particular focus will be on young people that are NEET, but the other priority groups that have been identified will be targeted too e.g. disabled, women re-turners, ex-offenders.

9. LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

- 9.1 There are no background documents under the meaning of this Act.

Apprenticeship Types

Type	Job	Qualification
NEET	TD Nurse	Dental Nurse
Adult	mechanics	nvq l 2
Adult	Child Care	NVQ L3
Adult	Engineering	NVQ L2
NEET	Equestrian	NVQ L2
Adult	C/Service	NVQ L2
NEET	TDNurse	NVQ L2
NEET	Electrician	NVQ L2/3
NEET	Business Admin	NVQ L2
NEET	Business Admin	NVQ L2
NEET	Hairdressing	NVQ L2
NEET	Plasterer	NVQ L3
Adult	C/Service	NVQ L2
NEET	Business Admin	NVQ L2
Adult	C/Service	NVQ L2
Adult	C/Service	NVQ L2
NEET	Business Admin	NVQ L2
NEET	C/Service	NVQ L 2
Adult	Catering	NVQ L2
Adult	Business Admin	NVQ L2
Adult	Hairdressing	NVQ L3
NEET	Business Admin	NVQ L2
NEET	Electrician	NVQ L2
Adult	Roofing	NVQ L2
NEET	Motor Mechanics	NVQ L3
NEET	Hairdressing	NVQ L2
NEET	Hairdressing	NVQ L 2
Adult	Trainee Dispensing Assistant	NVQ L2
Adult	Electrician	NVQ L2/3
Adult	Engineering	NVQ L2
NEET	Business Admin	NVQ L2
NEET	Business Admin	
Adult	Business Admin	NVQ L2
NEET	Electrician	NVQ L3
NEET	Equestrian	NVQ L2
NEET	Engineering	NVQ L2
NEET	Business Admin	NVQ L2
Adult	Dental Nurse	NVQ L 2
NEET	Painter & Decorator	NVQ L 2

NEET	Electrician	NVQ L2
Adult	Business Admin	NVQ L3
NEET	Motor Mechanics	NVQ L2
NEET	Business Admin	
Adult	Motor Mechanics	NVQ L2
NEET	Child Care	NVQ L3
NEET	Business Admin	NVQ L2
NEET	Trainee Dispensing Assistant	NVQ L 2
NEET	Trainee Sports Coach	
NEET	Business Admin	NVQ L2
NEET	Dental Nurse	NVQ L 3
NEET	Engineering	NVQ L2
NEET	Motor Mechanics	NVQ L 2
Adult	Child Care	NVQ L 3
Adult	Plastering	NVQ L2

There are three types of apprenticeships:

- Apprenticeships (equivalent to 5 GCSE's at grades C and above) work towards work-based learning qualifications i.e. NVQ level 2, Key Skills Certificate (literacy, numeracy & ITC skills) and in most cases a relevant Technical Certificate which is a knowledge based qualification such as a BTeC. Completion of an apprenticeship allows entry to an Advanced Apprenticeship.
- Advanced Apprenticeships (equivalent to 2 'A' level passes) work towards a work-based learning qualifications i.e. NVQ level 3, Key Skills Certificate (literacy, numeracy & ITC skills) and in most cases a relevant Technical Certificate which is a knowledge based qualification such as a BTeC. To start this programme entrants must have 5 GCSE's at grades C and above or have completed an Apprenticeship.
- Higher Apprentices work towards a work-based learning qualification i.e. NVQ level 4 and in some cases a knowledge based qualification such as a Foundation degree.

REPORT TO: Employment Learning & Skills Policy and Performance Board

DATE: 16th November 2009

REPORTING OFFICER: Strategic Director – Health & Community

SUBJECT: Free Swimming

WARD(S) ALL

1.0 PURPOSE OF THE REPORT

1.1 To provide the board with an update report on The Governments Free Swimming Initiative in Halton.

2.0 RECOMMENDATION: That:

- i) **The Board note the report.**
- ii) **The Board considers whether it requires any further information.**

3.0 SUPPORTING INFORMATION

3.1 The Government launched a four strand policy initiative in the summer of 2008 to provide free swimming at Local Authority swimming pools. The initiative aims to improve participation, health, impact on childhood obesity and help meet the Governments commitment to get two million people more active by the time of the London Olympics. The Governments Policy initiative is to provide free swimming to all those aged 60 and over and to all those aged 16 and under for a two year period starting on 1st April 2009.

3.2 Free swimming has been offered since at ALL general swimming times on pool timetables at: -

- a. Kingsway Leisure Centre
- b. Brookvale Recreation Centre
- c. Runcorn Swimming Pool

4.0 IMPLEMENTATION

4.1 The scheme has four strands

- 1) Free swim 16 and under**
- 2) Free Swim 60 and over**

The free swimming programme started on the 1st April 2009. Those taking advantage of the free swimming have been issued with a “scheme membership” card. This has been used to help manage the scheme and provide information on patterns of use across the Borough. The Maps plotting registrations have been produced (see Appendix). The maps show take up as being spread across the borough with a number of participants residing in Runcorn registering at Kingsway Leisure Centre site. This is probably attributed

to the learning pool provision at Kingsway Leisure Centre.

4.2 Data Collection

Free Swimming at the three centres

		April	May	June	July	Aug	Sept
Kingsway	16 + under visits	1611	2359	2357	3594	4134	1728
Leisure	Over 60's visits	637	851	1039	1215	1097	1097
Centre	Cards issued Jnr	1016	1441	1810	2488	3005	*3192
	Cards issued Snr	315	435	513	584	661	*697
Brookvale	16 + under visits	568	662	823	942	1411	524
Recreation	Over 60's visits	69	156	141	281	193	111
Centre	Cards issued Jnr	490	700	696	800	991	*1334
	Cards issued Snr	61	80	79	89	118	*139
Runcorn	16 + under	255	450	456	868	894	385
Swimming	Over 60's	284	309	494	594	417	410
Pool	Cards issued Jnr	181	324	418	599	708	*732
	Cards issued Snr	188	191	221	240	258	*275

* cards issued figure is cumulative

Juniors with a card - All sites 1687 2465 2924 3887 4704 *5258

60+ years with a card – All sites 564 706 813 913 1037 *1111

Based on 2007 Mid Year population figures the number of junior cards issued equates to 20%. However, 25% is a more realistic figure as it takes into account the low number of 0-4 who have registered, this age group have always been free membership cards where not issued immediately, there has also been a reluctance to sign up. Approx 5% of all adults age 60+ years have registered.

- 4.3 The council has been operating free swimming during the school holidays since 2002. DC Leisure staff at Kingsway Leisure Centre had noted a decrease in the number of junior swimming visits during the school holiday period but an increase in the number of families. Analysis of the 2009 summer participation figures with 2008 does conclude that usage has dropped by approx 8%. However, the number of adults going through during this period has increased by 8%. The Centre has also seen a reduction in vandalism and the number of false fire alarm has reduced drastically, compared to almost daily in 2008.
- 4.4 **3) Capital Reward Grant.** This grant was only available to those council's that signed up to deliver both free swimming programmes. The grant is calculated on a per capita basis from a total allocation of £10m. Halton was awarded a grant of £36,218 this was used to upgrade the wet changing rooms at Brookvale Recreation Centre. The project was completed in June 2009. Customer feedback has been extremely positive
- 4.5 **4) Capital modernisation programme.** An annual grant fund of £25m has been made available for two years, ending 31st March 2011. Sport England is

administering this grant programme, which is to be spent on larger projects to improve swimming pools. Bidding for this money is on a competitive basis with approximately 300 authorities eligible to bid. Halton has submitted an application to refurbish the changing facility at Kingsway Leisure Centre into a modern village change. Halton were unsuccessful with its 2008 submission. A decision on 2009 submission is due by the end of 2009.

- 4.6 The programme has been publicised Nationally and locally in order to maximise take up. This has included full page advert in local newspaper, editorials in local press, as well as, Inside Halton, Liverpool Echo and the councils website. Currently 20,000 leaflets are being distributed within schools, Banners are on display outside Leisure Centres and Pop up banners are being used around venues in the borough.

5.0 **FINANCIAL IMPLICATIONS**

- 5.1 The financial impact on the council will be neutral. If the growth in usage is higher than anticipated then DC Leisure Management Ltd will accept the risk involved, providing that the full grant allocation is paid to them.

- 5.2 Authorities where the grant allocation exceeds costs are permitted to spend the surplus on other swimming initiatives or on swimming lessons. Due to a number of authorities withdrawing from the scheme Halton allocation was increased. DC Leisure had already accepted the risk on the basis of the original sum. The extra allocation is to be used for intensive swimming lessons for those pupils in Year 6 who are unable to swim 10m unaided.

- 5.3 £5,000 Communities for Health Grant was awarded to provide free swimming lessons for those 60 years. This was launched at the end of June. 81 applications have been received approx 30 of which have started lessons. Improved water confidence has already been reported.

- 5.4 The Amateur Swimming Association has recently made available a grant scheme to support free swimming lessons. This will be used to support transport costs against the Year 6 intensive swimming lessons.

6.0 **OTHER IMPLICATIONS**

- 6.1 Disabled access to Halton's leisure facilities has improved, thanks to a £15,161 capital investment from Halton Council's Aiming High for disabled children programme. A hydraulic bed and portable hoist have been installed at Kingsway Leisure Centre and Brookvale Recreation Centre. A modern hydraulic pool hoist has been fitted at Runcorn Swimming Pool.

7.0 **IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

- 6.1 **Children & Young People in Halton**
Develop continued participation in physical activity.

7.2 **Employment, Learning & Skills**

Increase participation in line with the Council's sports strategy.

7.3 **A Healthy Halton**

Sport and physical activity is generally acknowledged to improve health and well-being, and to contribute to the preventative agenda.

7.4 **A Safer Halton**

Free junior swimming has been offered by the council during school holidays since 2001 to combat anti social behaviour. This programme extends this measure.

7.5 **Halton's Urban Renewal**

None at this stage.

8.0 **RISK ANALYSIS**

8.1 The risk that costs will exceed the grant available have been accepted by DC Leisure Management.

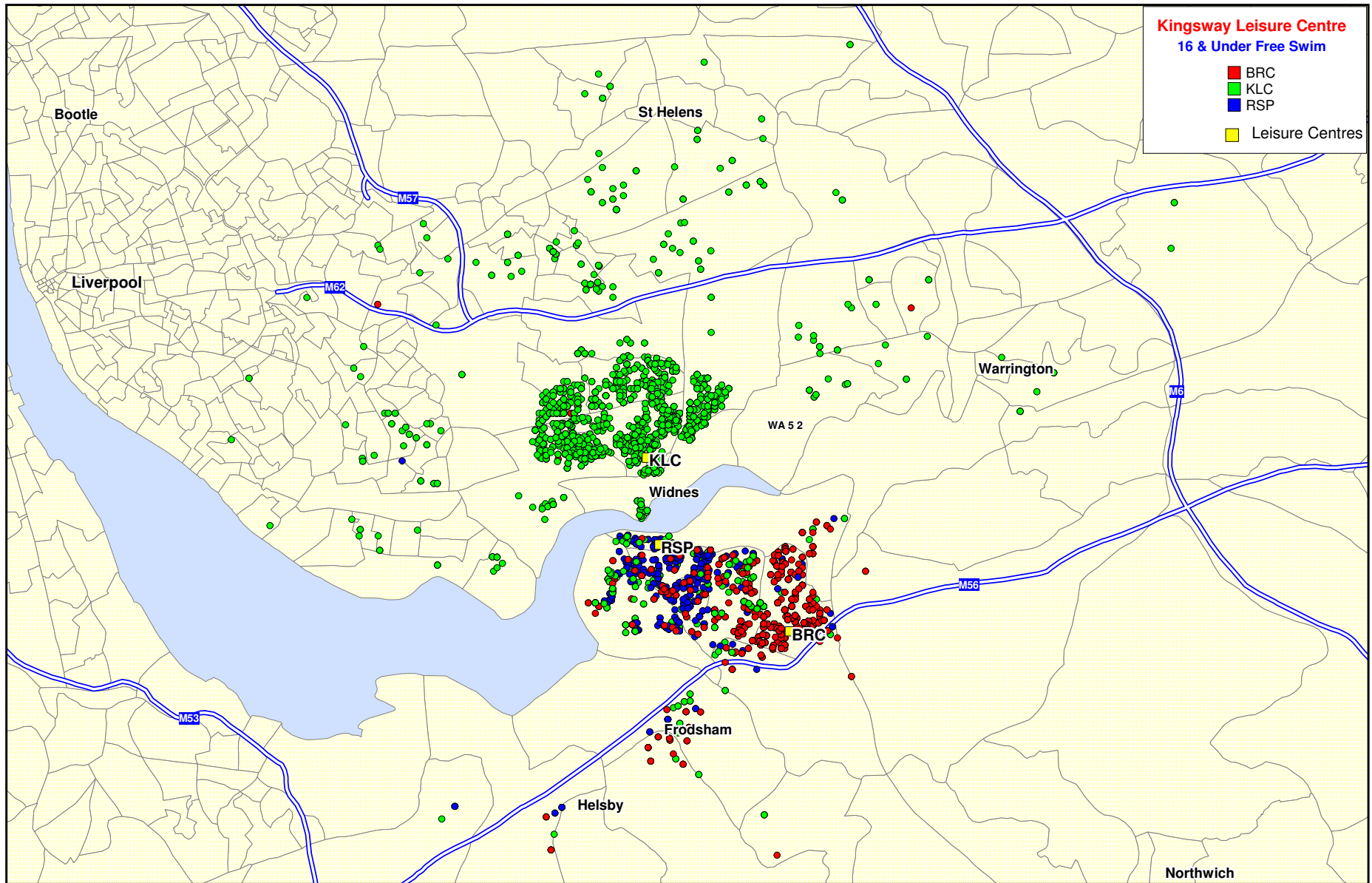
9.0 **EQUALITY AND DIVERSITY ISSUES**

9.1 The approach is predicated on an access for all basis. Swimming is considered an inclusive activity.

10.0 **LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

10.1 None.

Prepared for DC Leisure re:Kingsway Leisure Centre

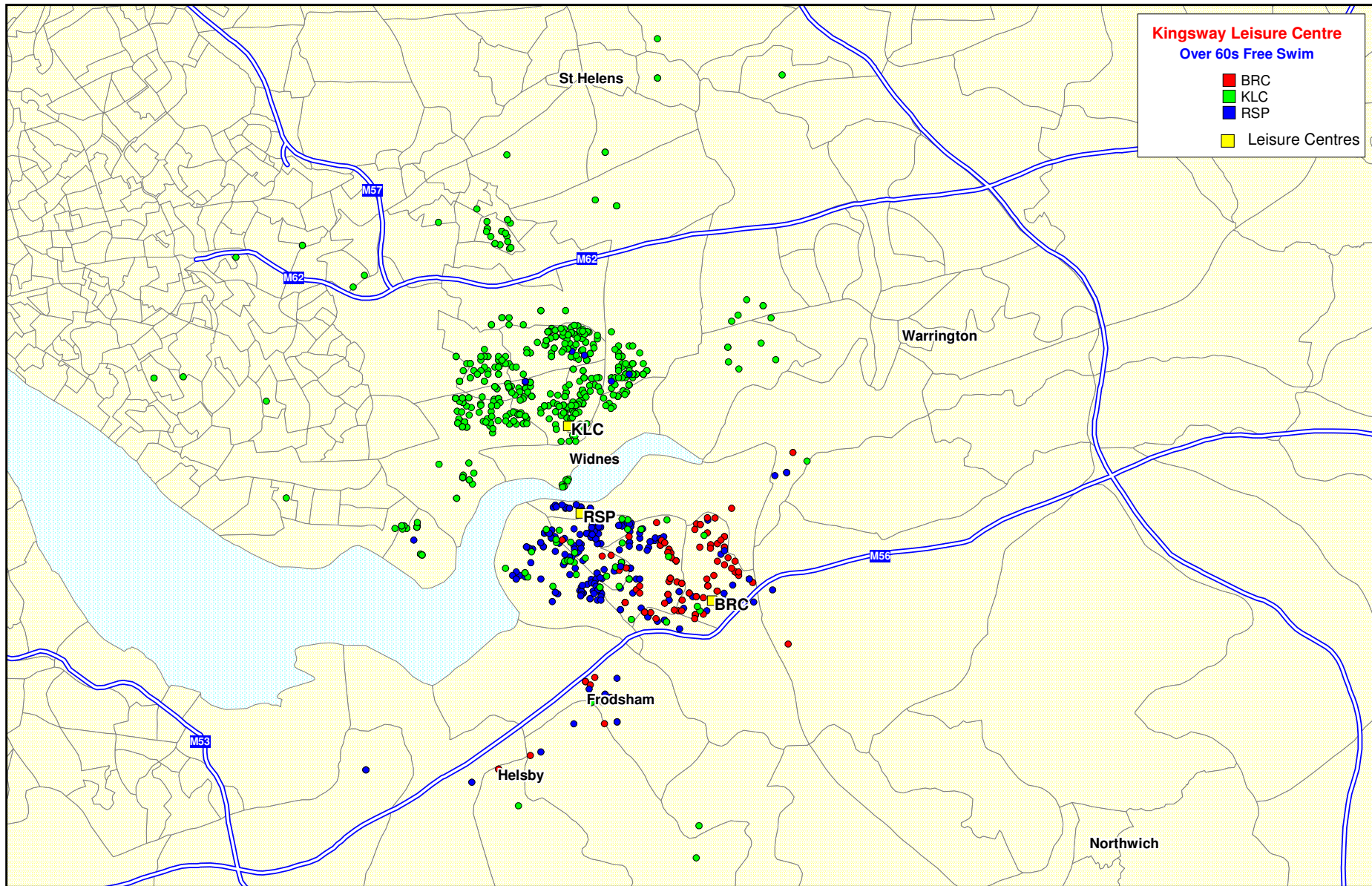


NM-c:\mapfiles.2007\Terry\31465-Kingsway Leisure Centre - Under 16s
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REPORT TO: Employment Learning & Skills
Policy & Performance Board

DATE: 16th November 2009

REPORTING OFFICER: Strategic Director Environment

SUBJECT: Enterprise Update

WARDS: Borough wide

1. PURPOSE OF REPORT

1.1 To provide a briefing on progress of enterprise activities in Halton.

2. RECOMMENDED: That

2.1 The Board notes the progress made on the enterprise programme and identifies future developments that should be added to the programme.

3. SUPPORTING INFORMATION

3.1 Halton Enterprise Board

The Halton Enterprise Board is a private sector led sub group of the Employment Learning & Skills Strategic Partnership. The Board is made up of local business men and women who have agreed to lead on the enterprise development agenda and are prepared to act as a sounding board on behalf of the Partnership for employment and skills related issues.

3.2 2008/09 "Enterprising Halton" Performance (01/04/08 – 31/3/09)

- 78 business starts against a revised target of 75 starts
- 67 additional jobs created against a target of 50 jobs
- 42 business sustainability grants awarded against a target of 30
- 4 new 'kick-start' pre-start-up training courses delivered

3.3 2009/10 progress as at 30 September 2009

- 261 new start-up enquiries – 74 (28%) female
- 84 new start-ups – 31 (37%) female
- 24 start-ups in priority wards
- 10 business owners with a disability (12%)
- 48 additional jobs created over and above owners

The number of new business enquiries continues to grow despite the recession with an average of 40 new enquiries per month. The number of VAT registrations is very encouraging with 9 new registrations.

3.4 Business Survivability Audit

The recently conducted business sustainability audit has looked at the survival rate for businesses supported by Enterprising Halton. For the most recent group that have gone through the programme (trading between 12-18 months) the survival rate is 63%. For the group of business that went through the programme some time ago (trading for 18-24 months) the rate is a little more at 65%. These compare favourably to the 2008 national business survivability rates of 65% for 12-18 months trading and 45% for 18-24 months trading.

3.5 Enterprising Halton Challenge Competition 2009

The 2009 competition will have the following competition categories:

- Next Generation Entrepreneurs (13 – 17 years)
- Young Entrepreneurs (18 – 30 years)
- New Entrepreneurs (31 – 49 years)
- Silver Entrepreneur (aged 50 years and over)

The competition will be launched during Enterprise Week (16 November 2009). All competition entrants will be offered 'kick-start' training, 1:1 business advice & support prior to business plans being submitted to a judging panel made up of private sector Board members in late January 2010 so that the competition winner can be announced at 2010 Tourism & Business Awards Evening on 25 February 2010.

3.6 Enterprise Fair September 2009

The 'Enterprise Fair' brought together business support organisations, new business start-ups and potential entrepreneurs. The event took place on 3rd September 2009 at Halton Lea Shopping Centre in Runcorn – more than 20 positive business start-up enquiries are being followed up.

3.7 Enterprising Halton Promotional DVD

The promotional DVD has now been finalised and copies will be available to issue to potential new start ups. This will be shown at the meeting.

3.8 Jobcentre Plus Self Employment Credit

The Self Employment Credit will provide an allowance of £50 per week for upto 16 weeks, which is disregarded by tax, tax credits, Housing Benefit, CTB, child maintenance for customers that have been claiming job seekers allowance for 6 months or longer who move off benefit and into self employment. Customer take up of the credit seems to be low in

Halton and colleagues from Jobcentre Plus are looking into this and findings will be fed back to the Board.

3.9 Women's Business Network

Halton Chamber has recently launched a new business network for women supported by working neighbourhood fund. Attendance at meetings has been strong and there is desire from attendees to expand its remit into training.

3.10 NWDA Intensive Business Start up Programme

The new NWDA Intensive Business Start up Programme will replace the current regional start up provision that has been delivered by the A4 consortium. The NWDA has offered £180,000 per year over the next three years and the Council has agreed to co-fund £40,000 per annum to support the business start up programme in Halton. NWDA has completed a regional procurement exercise and has a preferred list of business start-up providers. Two start-up providers have been appointed from the NWDA list to co-ordinate all business start up activity in Halton. ELECT is a Liverpool based social enterprise that specialises in business start-up advice & support, that have been appointed to handle 265 new start ups from October 2009 – March 2012; and Princes Trust a specialist business support organisation aimed at helping young unemployed people aged 18 – 30 years has been appointed to handle 50 start ups during the same period. Both providers will offer post start up support to any new business that has been trading for between 1 – 3 years.

3.11 Chamber Procurement Support

Working Neighbourhood Funding has been allocated to Halton Chamber to appoint a procurement advisor. Initially this is for a period of 30 days and the advisor will work with council procurement officers to review systems and processes within the context of local procurement. The post will also work with local businesses to help them steer through the maze of public procurement.

4. POLICY IMPLICATIONS

- 4.1 The Enterprise agenda is a key priority within the Corporate Plan and increasing the rate of business start ups is a target within the Local Area Agreement.

5. OTHER IMPLICATIONS

- 5.1 No other implications.

6. IMPLICATIONS FOR THE COUNCIL'S PRIORITIES.

- 6.1 Children and Young People in Halton.

Work is also underway to attach a local business as an enterprise ambassador to each school as a way of boost enterprise awareness. Boosting the awareness of young people to future options in self employment and enterprise start up strongly supports the enterprise work undertaken in schools.

6.2 Employment Learning and Skills in Halton

Enterprise development is a core activity for ELS. The first full year of activity delivered higher than expected results. The additional working neighbourhood funding and NWDA resources will further boost activity.

6.3 A Healthy Halton.

No implications identified at this time.

6.4 A Safer Halton

No implications identified at this time

6.5 Halton's Urban Renewal

The creation of new businesses has a direct effect on demand for new business space. The work of Urban Renewal is essential in regard to the provision of smaller units such as being built at the Widnes Waterfront.

7.0 RISK ANALYSIS

7.1 The biggest risk is associated with the operation of the new NWDA contract. As a new way of working the emphasis is on the new contractors getting out into the community to generate enquiries. A number of actions have been put in place to boost the chances of success. The main contractor has recruited the existing Council enterprise coaches to work in Halton as this will maximise existing networks. We will continue to promote enterprise through the existing Enterprising Halton branding. Business Link now has a community engagement team that will hold events in Halton to boost awareness.

8.0 EQUALITY AND DIVERSITY ISSUES

8.1 As a direct result of result of examining the provision that was available in Halton, the new NWDA contract includes new provision for young people through the Princes Trust.

9. LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT

9.1 None under the meaning of the Act.

REPORT TO: Healthy Halton Policy & Performance Board

DATE: 10 November 2009

REPORTING OFFICER: Strategic Director, Health & Community

SUBJECT: Business Planning 2010–13

WARDS: Boroughwide

1.0 PURPOSE OF THE REPORT

1.1 To offer a timely opportunity for Members to contribute to the development of Business Plans for the coming financial year.

2.0 IT IS RECOMMENDED THAT:

The Board indicates priority areas for service development or improvement over the next 3 years.

3.0 SUPPORTING INFORMATION

3.1 Each Department has been required to develop a medium-term business plan, in parallel with the budget, that is subject to annual review and refresh. The process of developing service plans for the period 2010-2013 is just beginning. Given the changes to departmental structures that are presently emerging, it is proposed that this year, four Directorate Plans will be produced rather than 19 Departmental Service Plans. This will provide a means of setting objectives for newly configured service departments. At this stage members are invited to identify a small number of areas for development or improvement (possibly 3-5) that they would like to see reflected within those plans. Strategic Directors will then develop draft plans which will be available for consideration by PPBs early in the New Year.

3.2 Service Objectives and Performance Indicators and targets will be developed by each Department and this information will be included within Appendices to the Directorate Plan. Additionally relevant departments will still be required to provide Quarterly Performance Monitoring Reports in their existing format during the coming 2010 – 11 financial year.

3.3 Plans can only be finalised once budget decisions have been confirmed in March.

3.4 To assist Members in their considerations it is proposed that each Operational Director will give the Board a short presentation setting out the key issues and challenges for their current service over the coming 3 years.

4.0 POLICY IMPLICATIONS

4.1 Business Plans form a key part of the Council's policy framework.

5.0 OTHER IMPLICATIONS

5.1 Directorate Plans will identify resource implications.

6.0 IMPLICATIONS FOR THE COUNCILS PRIORITIES

6.1 The business planning process is the means by which we ensure that the six corporate priorities are built into our service plans and priorities, and thence cascaded down into team plans and individual action plans.

7.0 RISK ANALYSIS

7.1 Risk Assessment will continue to form an integral element of Directorate Plan development. This report mitigates the risk of Members not being involved in setting service delivery objectives.

8.0 EQUALITY AND DIVERSITY ISSUES

8.1 Those high priority actions that result from Impact Review and Assessment will be included within Directorate Plans and will continue to be monitored through Departmental Performance Monitoring Reports.

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

There are no relevant background documents to this report